

# Understanding Your Invoice

## A quick reference guide to understanding your invoice

- 1. Bill to:** Where the invoices are being mailed to.
- 2. Invoice date:** The date the invoice was issued.  
**Invoice number:** Number for tracking.  
**Account number:** Your account identification number.  
**Stream name:** Specific invoice name, for billing accounts containing multiple policies which invoice separately on their own invoice stream.
- 3. Previously billed:** Previously invoiced amounts still outstanding. Includes previous billed and not due and past due amounts.  
**Current amount due:** The amount due associated with the current invoice number.  
**Total amount due:** Current amount due plus any previously billed balances.  
**Due date:** Date the current due amount is due.
- 4. QR Code:** For quick access on how to read your bill.
- 5. Invoice summary:** A line of business, policy term and fee break out of the current due amount for this invoice.
- 6. Remittance stub:** A remittance stub is included in all nonrecurring enrolled ACH accounts. When paying by check, please include the stub with your payment.
- 7. Activity and adjustments:** A chronological transactional history of all charges, payments, credits, and other account activity since the previous invoice.
- 8. Claims deductible activity:** If deductibles are being invoiced they will be detailed by the claim number in that section.

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**2.** Date: 08/01/24  
Invoice #: XXXXXXXX  
Account #: XXXXXX  
Stream name: XXXXXXXX

**3.** Previously billed: \$0.00  
Current due: \$14,395.00  
Total due\*: \$14,395.00  
Due date: 08/26/24

\* Total due includes previously billed charges. All prior due dates still apply.

**1.** ABC COMPANY  
ATTN: ACCOUNTING  
123 CHERRY LANE  
ANYTOWN, ST 00000

**Here's your bill.**

**5. Invoice summary**

Line of business	Policy #	Policy period	Current due
Commercial Auto	XXXXXXXXXX	08/01/23 - 08/01/24	\$2,590.00
Workers' Compensation	XXXXXXXXXX	08/01/23 - 08/01/24	\$1,175.00
Commercial Package	XXXXXXXXXX	08/01/23 - 08/01/24	\$6,500.00
General Liability	XXXXXXXXXX	08/01/23 - 08/01/24	\$1,000.00
Claim Deductible			\$500.00
Loss Adjustment Fee			\$500.00
Installation Fee			\$5.00
<b>Current due:</b>			<b>\$14,395.00</b>

**3. PAY ONLINE:** Sign up at the CopperPoint portal ([ce.copperpoint.com](https://ce.copperpoint.com)) and receive installment fee-free invoicing.  
**PHONE:** 888-549-0858

**4. How to read your bill**  
[Copperpoint.com/billing-help](https://copperpoint.com/billing-help)

**This is your payment coupon.**  
Remember, you can pay online at [ce.copperpoint.com](https://ce.copperpoint.com). Sign up for recurring payments with no installment fee.

**6.** \$14,395.00 Current due

For any address changes/updates: contact your agent

COPPERPOINT INSURANCE COMPANIES  
ATTN: BILLING DEPARTMENT  
PO BOX 33069  
PHOENIX ARIZONA 85067-3069

Due date: 08/26/24  
Account name: ABC COMPANY  
Invoice #: XXXXXXXX  
Account #: XXXXXXXX  
Stream name: XXXXXXXX

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**7. Activity and adjustments**

Date	Description	Policy type	Policy #	Policy period	Amount	Balance
07/01/24	Invoice				\$12,895.00	\$35,414.90
07/20/24	Payment received				-\$12,895.00	\$22,519.90
07/25/24	Policy change	Commercial Auto	XXXXXXXXXX	08/01/23 - 08/01/24	\$890.00	\$23,409.90
08/24	Claim Deductible Total			08/01/24	\$1,000.00	\$24,409.90
08/24	Loss Adjustment Fee				\$500.00	\$24,909.90
08/01/24	Invoice				\$14,390.00	\$24,909.90
08/01/24	Installation fee				\$5.00	\$24,914.90
<b>(*) Deductible break-out below</b>						
Ending balance:						\$24,914.90

**8. Claims activity**

Date	Description	Policy type	Policy #	Policy period	Balance
07/23	Deductible Claim #123	Workers' Compensation	XXXXXXXXXX	06/01/23 - 06/01/24	\$500.00
08/23	Deductible Claim #456	Workers' Compensation	XXXXXXXXXX	06/01/23 - 06/01/24	\$250.00
08/23	Deductible Claim #789	Workers' Compensation	XXXXXXXXXX	06/01/23 - 06/01/24	\$250.00

This information is provided as a general overview. Actual coverage and services may vary and is subject to policy language as issued. Coverage is underwritten by CopperPoint Insurance Company, or one of its wholly-owned insurance companies, and is limited to the states where licensed. California policies are underwritten by Pacific Compensation Insurance Company and Alaska National Insurance Company.

