

VIEWING CLAIMS

Upon logging in, the screen will display Open and Draft claims for all lines of business, sorted by most recent Date of Loss.

Selecting View





Use the dropdown to view only a specified line of business. You may also select to include Closed claims by using the checkbox.

Claims

All Lines of Business
 Include Closed Claims | [Download to Excel](#) | [Loss Run Information - Account](#)

File a Claim
Filters ▾

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◀
▶

LINE	CLAIM NUMBER	CLAIMANT NAME	DATE OF LOSS	STATUS	POLICY
	100000249		November 1, 2018	Open	
	100000245		October 31, 2018	Open	
	100000246		October 31, 2018	Open	
	T100000382		October 31, 2018	Draft	

You may also use the search box in the upper right to look for a specific claim. Enter part or all of the claim number to search.

Use the directional markers at the top of the listing to advance to the next page, and clicking on Download to Excel will open a summary of the listed claims in a spreadsheet.

	A	B	C	D	E
1	Policy Type	Claim Number	Claimant Name	Date Of Loss	Claim Status
2	Workers' Comp Line	T100001340		10/29/2018	Draft
3	Workers' Comp Line	1000001087	Adam Zuber	10/27/2018	Open
4	Workers' Comp Line	1000001098	Brenda Yates	10/25/2018	Open
5	Workers' Comp Line	1000001095	Charles Xavier	10/24/2018	Open
6	Workers' Comp Line	T100000757		10/16/2018	Draft

Claim Details

Click on the claim number to load the Claim Details page:

Details
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Claim Summary

Download to Excel

Claim 18G01123	Policy 1009924	Policy Type Workers' Compensation	Effective November 1, 2017	Expiration November 1, 2018
Date Of Occurrence June 19, 2018	Claim Type Medical	Jurisdiction Arizona	Claim State Closed	Claim Status Accepted

Scroll down to see specific information on the claim, including injury details and reserves.

Click on the **Notes** tab to see the notes left by claims adjusters:

Details
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AUTHOR	DATE / TIME	SUBJECT	NOTE
Pam Fudge	9/29/18 9:14 AM	SUBROGATION REVIEW	[Redacted Note Content]

Click on the **Documents** tab to upload supporting information on the specified claim, and you may also view documents previously uploaded.

Details
Notes
Documents
Payments

+ Upload Documents

Valid Document types are PDF, JPG, WAV, BMP, PNG.

NAME	DATE MODIFIED	VIEW/DOWNLOAD
Web Document.pdf	July 25, 2018	

The Payments tab will display medical and indemnity payments made on the claim for the last 90 days.

ISSUE DATE	SCHEDULED DATE	CHECK NUMBER	GROSS AMOUNT	PAYEE	SERVICE DATE	STATUS
07/10/2018	07/10/2018	EFT	\$818.88	Chiropractic Health Care of New York	07/10/2018 to 07/10/2018	Issued

Click on the Download to Excel link to load 38 fields of claims data into a separate spreadsheet.

Details	Notes	Documents	Payments
Claim Summary			Download to Excel

You may click on the name of the assigned adjuster to send an email directly to the claim adjuster.